

**Bihar Rural Livelihoods Promotion Society  
State Rural Livelihoods Mission, Bihar**1<sup>st</sup> Floor, Vidyut Bhawan - II, Bailey Road, Patna- 800 021; Ph.:+91-612-250 4980; Fax:+91-612-250 4960; Website:www.brllps.in**INVITATION FOR BIDS FOR PRINTING & SUPPLY OF FNHW FLIP CHART UNDER LIMITED TENDERING.**

To

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Dear Sirs,

**Sub: INVITATION FOR BIDS FOR PRINTING & SUPPLY OF FNHW FLIP CHART**

1. You are invited to submit your most competitive bid for Printing & Supply FNHW Flip Chart :

Description	Specification	Quantity	Delivery Period	Place of Delivery
NRO FlipChart (Module 4-6)	<ul style="list-style-type: none"><li>Size – 16.5” x 11.7”</li><li>Nos. – Total number of Inner Flips will be 30 Sheet.</li><li>Paper : 300 GSM Art Paper with both side mat lamination.</li><li>Printing : Multicolor printing on both side of the sheet.</li><li>Binding : Spiral Wiro binding.</li></ul>	50	Within 15 days from the date of handing of the content.	SPMU, Patna (Bihar).
NRO FlipChart (Module 7-9)	<ul style="list-style-type: none"><li>Size – 16.5”x 11.7”</li><li>Nos. – Total number of Inner Flips will be 29 Sheet.</li><li>Paper : 300 GSM Art Paper with both side mat lamination.</li><li>Printing : Multicolor printing on both side of the sheet.</li><li>Binding : Spiral Wiro binding.</li></ul>	50		
Specification of Bags for carrying of each Flipcharts	Parachute/Waterproof cloth bags with covered flap with Velcro and two string shoulder strap and two string hand holding strap with single color printing on bag. The size of the bag will be 18”x 12”	100		

**2. Important Dates and Times/Bid Document**

- 2.1 Issuance of bid document : 04/03/2024  
2.2 Last Date & Time for Submission of Bids : 19/03/2024 till 04.00 PM  
2.3 Opening of bids : 19/03/2024 at 04.30 PM

Note: Interested bidder may attend the opening of bids.

Note : Any addendum /clarification if any, will be uploaded on BRLPS website.

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- a. Having registration under GST. Signed photocopy of certificate to be attached.
- b. Experience in Multicolor printing of Flip Charts. Work order should be attached.
- c. The bidder should not have been blacklisted/ debarred by any Central Government or State Government or Public Sector Undertaking. Undertaking to this effect should be submitted.
- d. Sample of paper and materials used for bags should be submitted.

**4. Bid Price**

- a) Interlineations, corrections, erasures and/or over-writings shall be valid only if initialed by the person or persons signing the bid.
- b) Bidder quote price for all items.
- c) Applicable GST should be clearly stated. All duties, taxes, freight, insurance, delivery charges and other levies payable by the contractor under the contract shall be included in the quoted price.
- d) The rates quoted by the bidder shall be fixed for the duration of the supply and shall not be subject to adjustment on any account.
- e) The Prices should be quoted in Indian Rupees only.
- f) Tax will be deducted at source, if applicable.

**5. Submission of Bids:**

- a) A bidder shall submit only one bid in a sealed envelope.
- b) The bidder must mention full detailed specification of the items quoted. Mere copying of the specifications mentioned by the purchaser or mentioning words like “complying”/”compliant” is not sufficient.
- c) Envelope containing bids must bear on the cover itself, name of item bidding for, name and full address with phone numbers of the bidder.

6. Bidder should have registered under GST Act 2017.

**7. Liquidated Damages**

- For delays: The applicable rate is 0.07 % per day and the maximum deduction is 5 % of the Purchase order value. On further delays, purchase order may be cancelled.
- For the period between confirmation received from supplier about completion of work and date of quality inspection/confirmation from BRLPS to start the delivery will not be considered as delay in supply.

**8. Validity of Bid**

Bid shall remain valid for a period not less than 120 days after the deadline date specified for submission.

**9. Evaluation of Bids**

The Purchaser will evaluate and compare the bids determined to be substantially responsive i.e. which

- (a) Are properly signed; and

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- (b) Conform to the terms and conditions, technical specifications and qualification criteria.
- (c) Has quoted the price of all items.

**10. Award of Contract:-**The Purchaser will award the contract to the bidder whose bid has been determined to be substantially responsive and who in the assessment / judgment and sole discretion of the BRLPs, has technical capability to execute the contract and **has quoted the lowest price by adding the total price of 50 nos of NRO Flip Chart (Module 4-6) , 50 NRO Flip Chart (Module 7-9) and 100 nos of bag for carrying flip charts**

10.1. Notwithstanding the above, the Purchaser reserves the right to accept or reject any bids and to cancel the bidding process and reject part/all bids at any time prior to the award of contract.

10.2. The bidder whose bid is accepted will be notified of the award of contract by the purchaser prior to expiration of the bid validity period. The terms of the accepted offer shall be incorporated in the purchase order.

10.3. In case if L1 agency fails to do the job, BRLPS may take the services of L2 agency at L1 rate.

10.4. BRLPS may increase or decrease the quantity as per requirement.

**11. Quality Verification**

Quality of printed/supplied materials may be verified either by a team of BRLPS officials or by a third party agency or satisfactory certification by BRLPS official. The quality verification may be done at printer site or at the site of place of delivery. Supplier has to inform in writing about the completion of printing, so that quality may be verified.

12. The supplier has to provide proof (in hard copy in prescribed paper size) for approval before final printing.

13. In case the agency fails/refuses to complete the job, Purchase order may be cancelled and legal action may be taken.

14. Payment shall be made within 21 working days (excluding Sundays and Holidays) after satisfactory delivery, quality and quantity verification. The supplier has to provide challans for delivery which should be duly signed and stamped from the concerned office.

15. We look forward to receiving your bids and thank you for your interest in this project.

Encl.:

Annexure I- Price Format.

(Dr Santosh)  
Procurement Specialist



# JEEVIKA

An Initiative of Government of Bihar for Poverty Alleviation

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Price Format

Annexure-I

Sl. No	Description of the goods	Specifications of the goods / Offered	Quantity	Price for each unit (Rs.)				Total Price (Rs.)	
				Unit rate including excise, customs duty	Transportation, insurance, local incidental costs, etc.	GST	Quoted Unit rate	(in figures)	(in words)
(1)	(2)	(3)	(4)	5(a)	5(b)	5(c)	5(a+b+c)= 5(d)	(6)=5(d) X (4)	(7)
1	NRO FlipChart (Module 4-6)		50						
2	NRO FlipChart (Module 7-9)		50						
3	Bags		100						
Total Price:--									

**Note:** In case of discrepancy between unit price and total price, the unit price shall prevail

Total bid price (in figures) Rs. ....  
(In words) Rupees.....

We agree to supply the above goods in accordance with the technical specifications for a order value quoted against each item within the period specified in the Invitation for Bids.

Signature of Bidder.....

Name .....

Business Address: .....

Place: .....